

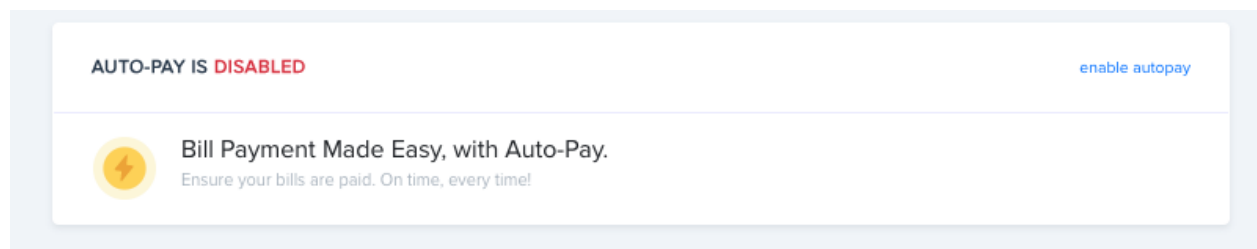
# How to Enroll in AutoPay

Enable autopay to ensure on-time payments

Note: Autopay will pay all outstanding invoices on the due date, up to the maximum amount you set.

Step 1: Click the "Make a Payment" button at the top left of the page.

Step 2: Click "Enable Autopay"



Step 3: Agree to autopay terms and conditions.

Step 4: Choose your payment method and monthly maximum amount. \*TOA bills on a quarterly basis. Autopay will not proactively pull money out of your account but will pay your quarterly bill in full once it comes due. Please be sure to put the total quarterly assessment amount in the monthly maximum or your bill will not be paid in time and late fees may occur.

## Enable Autopay For PayHOA Demo



PAYMENT TYPE: \*

### MONTHLY MAXIMUM AUTOPAY AMOUNT:

Please indicate the maximum monthly amount you authorize to be auto-paid on your behalf. The system will not exceed this monthly maximum amount for any monthly auto-pay period.

✓ Save Autopay Settings